Amentum External Users — Sign In and Sign Out Information

— How to Change Your Current Extranet Password —

1 Click the **dropdown caret** and then click **Change Password**.
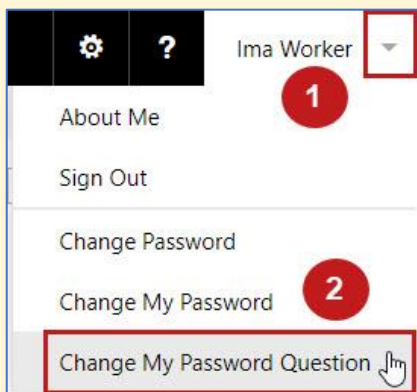

2 Enter your **current password**, enter your **new password twice**, and then click **Change Password**.
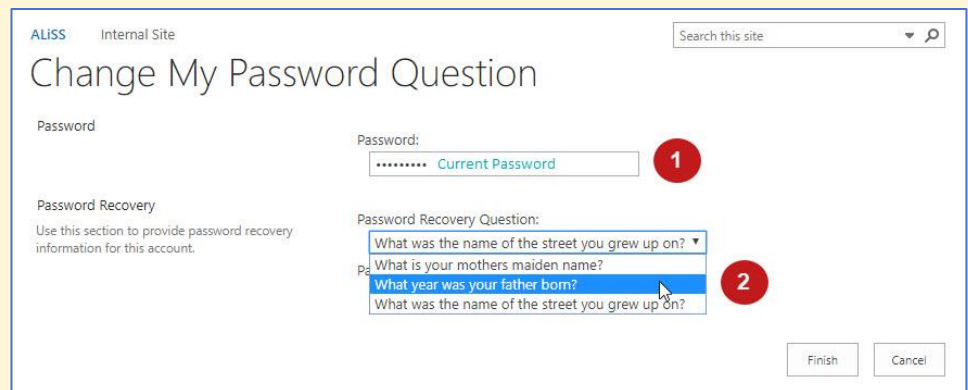

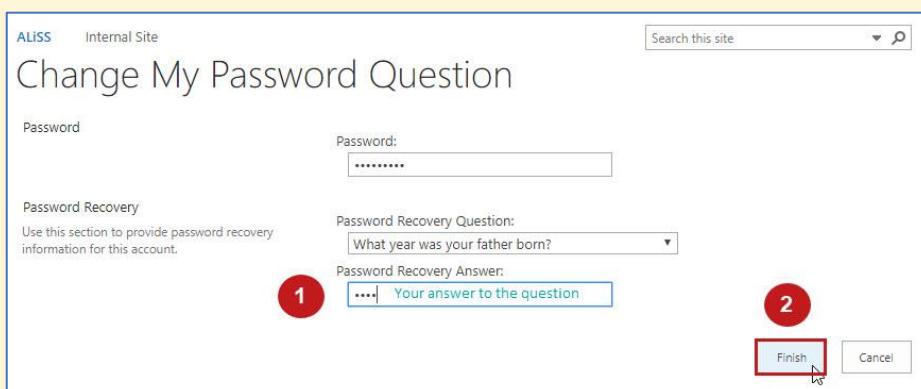## — How to Change Your Password Recovery Question —

1 Click the **dropdown caret** and then click **Change My Password Question**.

2 Enter your **current password** and select a **new Password Recovery Question** from the dropdown menu.
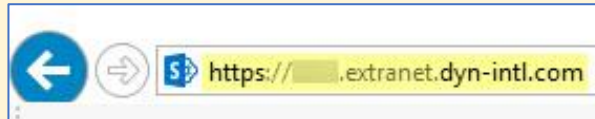

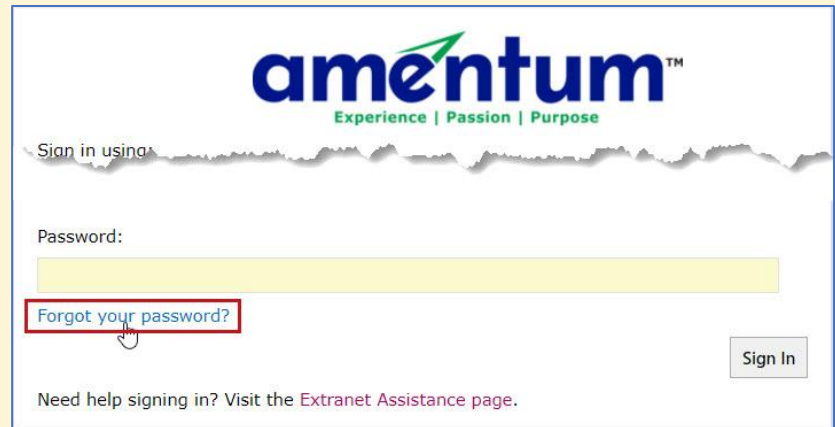**3** Enter your **answer to the question** and then click **Finish**.

Amentum External Users — Sign In and Sign Out Information

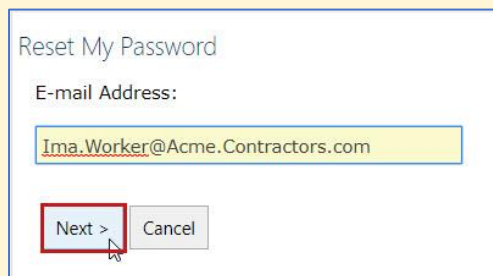## — What to Do If You Forget Your Extranet Password —
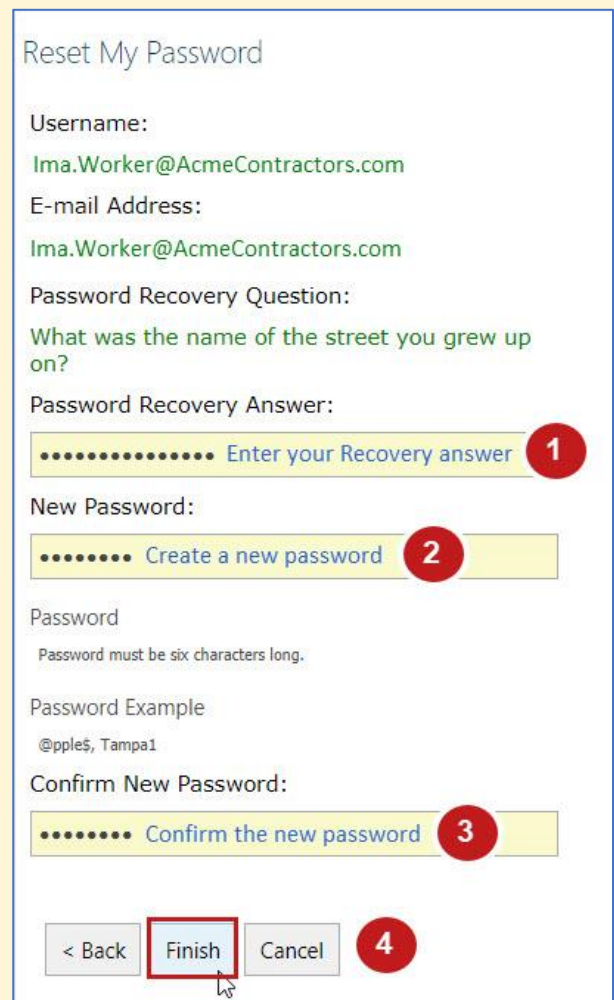
1 Enter the **site's link** in a web browser.

https://_____.extranet.dyn-intl.com

2 Click **Forgot your password?**

amentum™
Experience | Passion | Purpose

Sign in using:

Password:

Forgot your password?

Sign In

Need help signing in? Visit the Extranet Assistance page.

3 Enter **your email address** and click **Next**.

Reset My Password

E-mail Address:

Ima.Worker@Acme.Contractors.com

Next >   Cancel

4 Enter your **Recovery Question answer**, create and confirm a **new password**, and click **Finish**.

NOTE—if you never set a Password Recovery Question answer, contact the Extranet's site owner and ask them to create a temporary password for you.

You can use that temporary password to set a Password Recovery Question answer and to change your password to what you want.
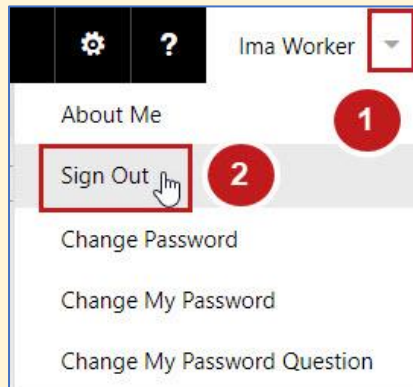
Reset My Password

Username:
Ima.Worker@AcmeContractors.com

E-mail Address:
Ima.Worker@AcmeContractors.com

Password Recovery Question:
What was the name of the street you grew up on?

Password Recovery Answer:
●●●●●●●●●●●●●●● Enter your Recovery answer **1**

New Password:
●●●●●●●● Create a new password **2**

Password
Password must be six characters long.

Password Example
@pple$, Tampa1

Confirm New Password:
●●●●●●●● Confirm the new password **3**

< Back   Finish   Cancel   **4**

Amentum External Users —
Sign In and Sign Out Information

— How to Sign Out of an Amentum Extranet Site —

Protect Amentum proprietary files by **signing out** of the Extranet site when you are finished using it. If you do not sign out, anyone using your computer after you could access the site.

1 Click the **dropdown caret** and then click **Sign Out**.

2 **Close** the browser window to finish signing out.